

NABBA CHAMPIONSHIPS REQUEST FOR PROPOSAL

Photography and Portraiture

Dates and Location

Friday, Saturday, and Sunday April 5-7, 2019

with option for renewal

April 17-19, 2020 and

April 16-18, 2021

Embassy Theatre and Grand Wayne Center. Fort Wayne, IN

Deliverables

Candid photography of each of the approximately 40 competing bands during their performances in the Embassy Theatre

Candid photography of a representative sample of soloists and ensembles during their performances in the Embassy Theatre and Grand Wayne Center

Candid photography of non-performance aspects of the event – including masterclasses, workshops, etc.

Photos delivered digitally to NABBA no later than 2 weeks after the completion of the NABBA Championships.

Official band portrait of each of the approximately 40 competing bands (Purchase of prints and/or digital files to be organized directly with band representatives. Delivery date should be determined in advance and clearly stated on any order form).

Photos must be delivered by dates promised to NABBA and the competing bands. Failure to do so will jeopardize the renewal of the contract.

Procedure

Set-Up

Equipment may be loaded and positioned in the Embassy Theatre Friday morning of the NABBA Championship weekend no later than 2 hours before the start of the band competition. The start time will be announced by NABBA with band competition starting on Friday morning of NABBA weekend.

Stage

No photographers will be permitted on stage during the performances. Additionally, no flashes will be permitted during the performances.

Time

Band portraits will begin Friday at the conclusion of the first band's performance (time to be determined by NABBA) until 11:00PM, and then again beginning early Saturday morning through 11:00PM Saturday. Candid performance photography will run concurrently and will include an additional set of performances on Sunday starting in the morning and finishing early afternoon (no portraits will be needed, as those bands also perform on Friday evening). The time will be available from NABBA after registration closes in January or early February. A 2nd venue (Grand Wayne Center) will be used Friday and Saturday for solos, ensembles, masterclasses, workshops. Successful bids will have photographers in both venues in addition to the portraits.

Take-Down

All equipment must be removed from the Embassy Theater by no later than 2 hours after the last performance on Sunday of the NABBA weekend. All equipment must be removed from the 2nd venue no later than 2 hours after the final event on Saturday of NABBA weekend.

Special Considerations

- 1) No additional distribution of photos on other media (i.e. Internet) may be done without the specific written pre-authorization of NABBA
- 2) No additional distribution of portraits on other media (i.e. Internet) may be done without the specific written pre-authorization of the individual band.
- 3) The photography RFP will be reviewed by the NABBA Board of Directors in January. The Board will reach out to all bidders and let them know the results of the decision within two weeks after the conclusion of the vote.
- 4) Renewal – the board will consider renewal of the RFP for the following year after a review of the performance of the successful bidder at the current year's NABBA Championship. The bidder will be given advance warning if the Board is considering non-renewal and will then issue a new RFP to be reviewed at the Fall Board of Directors meeting.

Payables

Successful bids must include the cost of all photos delivered to NABBA. Portrait costs, while paid directly by the individual bands, should be included separately in the bid.

Submission

Questions prior to submission may be E-Mailed to: nabbasecretary@gmail.com (phone 260-710-2908)

Proposals are to be received (via email) prior to Close of Business (COB=5:00 PM Eastern Time) on Friday January 4, 2019 at:

NABBA.info@gmail.com

Please format in pdf as an attachment

All submissions will be reviewed by:

David Jones, Secretary
NABBA
Box702
Antwerp OH, 45813

Any and all materials submitted as part of a Proposal will remain the property of NABBA.