

## MINUTES, NABBA BOARD MEETING, Thursday March 12<sup>th</sup> 2015

### IN ATTENDANCE:

Steven Arthur Allen (President), Randi Bulla (Vice-President), Patrick Herak (Secretary), Jim Grate (Treasurer), Anita Cocker Hunt, Betsy Jones, Joel Collier, Daniel Fisher, David Jones, Nigel Horne, Kenneth Kroesche, Ron Lutterbie, Sara North, Kevin Stees, and Kate Wohlman

### ABSENT:

Michael Garasi, Jesse Rackley, Chip Gue, and Jeremy Gaddy

### ACTION:

CALL TO ORDER: 7:02pm Meeting called to order (Stephen Arthur Allen)

QUORUM REACHED: 15/19 Board members are present.

### REPORT: ISSUES FOR 2015 CHAMPIONSHIPS

- Jim Grate addressed need for Adjudicator Guide.
- Randi Bulla addressed need for volunteers (announcers and adjudicator technical assistants).
- Patrick Herak address need for announcers to time the pods.
- Anita Cocker Hunt addressed vendor concerns.
- Jim Grate clarified the shuttles from Embassy to Auer.
- Jim Grate and Randi Bull addressed issues with award ceremonies.

### REPORTS: EXECUTIVE COMMITTEE VACANCIES

- Stephen Arthur Allen and Randi Bulla's terms as president and vice-president both expire
- Because a nominating committee was not formed in September 2015, no elections could occur at the board meeting or else the board has been threatened with litigation.

### ACTION:

APPOINTMENT: Stephen Arthur Allen appointed Betsy Jones, Kate Wohlman and Joel Collier as a ballot forming committee.

CLARIFICATION: By-laws should be revised. Jim Grate and Betsy Jones are on the by-law committee. There are currently two slightly different versions of the By-Laws on NABBA.org.

ACTION: The NABBA Secretary (Patrick Herak) will address inconsistencies in the By-Laws on the NABBA website.

EXCUSED: Stephen Arthur Allen was excused from the meeting at 7:56pm. 14/19 Board Members Present.

### REPORT: FUTURE NABBA BOARD MEETING

The NABBA Board received an invitation from the Mayor and CEO of the Convention and Visitors Bureau to hold their September board meeting in Columbia, SC.

Dan Fisher left the meeting at approximately 8:15pm. 13/19 Board Members Present.

MOTION: Kevin Stees moved to have the September Board Meeting in Columbia, SC. Anita seconded the motion.

MOTION PASSED: 10 votes yes, 5 abstentions.

Board meeting is set in Columbia, SC

CLARIFICATION: The only date available is September 18-19.

EXCUSED: Kevin Stees and Joel Collier were excused from the meeting at 8:05pm. 11/19 Board Members Present.

MOTION: To hold a special meeting on October 2-3 (Nigel Horne).  
MOTION WITHDRAWN: Nigel withdrew the motion.

MOTION: To hold a special meeting on October (Nigel Horne), motioned seconded (Ron Lutterbie).  
MOTION PASSED: 11-yes

MOTION: To suspend the September Board Meeting (Nigel Horne), motioned seconded (Ron Lutterbie).  
MOTION PASSED: 10-yes, 1-no

ACTION: Jim Grate will explore potential weekends in October for the board meeting in SC.

REPORT: SOPs

Ron Lutterbie and Randi Bulla have been working on a Standard Operating Procedures. Patrick Herak will aid this committee and help create Gantt Charts.

APPOINTMENT - Randi Bulla appointed an Ad Hoc sub-committee for Youth Development. Members appointed Anita Cocker Hunt, Patrick Herak, Kate Wohlman, Dave Jones, Ken Kroesche & Kevin Stees. The goal of this committee is to work with both the Contest and Development committees. Potential topics include a youth social, clinicians for youth bands, etc...

ACTION: Patrick Herak will clarify NABBA Contest Rules on NABBA.org  
REPORT: MISSION

- Betsy Jones presented potential Mission Statement and Vision.

ACTION: Board will give feedback on nabba.us by August 15th.

RECOMMENDATIONS: CONTEST COMMITTEE

- Patrick Herak recommends that the Contest Committee revise contest entry procedures (e.g. online registration for program info, photos, payment, approximate time of pieces, etc...)
- Patrick Herak recommends that the Contest Committee look into revising contest time expectations (e.g. bands can be expected to perform between 5pm Fri & 11pm on Sat?)
- Randi Bulla recommended that the Contest Committee look into revising Music Committee representation (e.g. no more than 1 person from a band, somebody not on a competing band, etc...)

ACTION: Patrick Herak will add "music suggestions" to adjudicator feedback form

REPORT: PUBLICATION COMMITTEE

- Betsy Jones presented a new social media policy.

ACTION: Ron Lutterbie and Betsy make sure ownership of all online nabba web presence is transferred to NABBA.

REPORT : FINANCE COMMITTEE

- Jim Grate pointed out the the NABBA membership has decreased.
- Jim Grate presented the 2015 budget.
- Issues such as sale of additional programs and T-shirts. Contest Committee will address these issues.

CLARIFICATION: SILVER BELLS

- Development Committee will make recommendations to the Executive Committee to decide who is awarded Silver Bells Money.

ACTION: Anita Cocker Hunt will follow-up with Dan Fisher.

MOTION: Motion to adjourn meeting (Nigel Horne), seconded (Ron Lutterbie).  
Dismissed at 9:08pm.