

NABBA Board of Directors Meeting September 21, 22, 2018
Columbus/Dublin, Ohio

Friday September 21, 2018...5:15 p. m. A discussion about assessing the Google drive document pertaining to proposed rule changes was held before quorum was reached.

The discussion lead to the following constraints:

We want encourage North American bands that might struggle with personnel to participate
Foreign Bands & Scratch Bands (bands who only come together once or twice a year) should be discouraged from competing (may perform for comments only).

NABBA should ensure competitive fairness.

Guest players should not be principle players

Guest players should not come from outside North America

This was to be revisited in the meeting this weekend at a later time.

5:35pm Quorum was reached and the meeting was called to order by President Randi Bulla

In attendance: Randi Bulla (President)

Joel Collier (Vice President)

Dave Jones (Secretary)

Jason Collier

Anita Cocker-Hunt

Melanie Ball

Patrick Herak

Nigel Horne

Tony Granados

Anita Cocker-Hunt (arrived at 5:40 pm)

Sara North (arrived at 5:45 pm)

Not in attendance Friday, but joining the meeting Saturday morning:

Ron Lutterbie (Treasurer)

Caleb DeGroot

Not in attendance but joining meeting via Skype

Jon Heaver

Not in attendance for the whole weekend:

William Waterman

Don Bookout

5:40 pm Introduction and welcome to new Board members Patrick Herak and Melanie Ball

Vice President Joel Collier explained expectations of Board members

- Make more than 50% of the Board meeting. This means that to fulfill this a member must attend 3 of the 4 meeting in a 2 year term. Those not making the meeting the requirement will be asked to leave the Board. The Secretary will keep Board members informed of their status.
- Board members need to serve at the Championships and do everything they can to make it a smooth and successful contest. **Action** For the 2019 Contest the President will provide a schedule of announcing and other duties in the Google Doc forum so Board members may schedule a week before the actual contest.
- Board members are expected to participate in NABBA matters throughout the year. Included in this is work in their appropriate Committee assignments.

It was announced that Nigel Horne, Rico Belotti and Nate Gay have agreed to continue as Contest Controllers for the 2019 Championships.

It was announced that Ron has resigned as Treasurer but will stay on as financial adviser. **ACTION** A motion was presented by Patrick and seconded by Tony to accept Ron as Financial adviser....Vote 11-0 in favor
NOTE: There was a change in this area later in the meeting.

6:10 pm Randi led a discussion about future RFP's that the Board will issue:

- There will be a RFP issued for the site of the 2022, 2023 and 2024 NABBA Championships. The RFP will be issued but the Spring of 2019 (or sooner) with the Board vote coming at the Spring of the 2020 Championships in Fort Wayne, Groups submitting a RFP will be asked to present at that meeting. **ACTION** Dave Jones and William Waterman will write the RFP.
- There are several known cities interested in this RFP including Huntsville, AL; Columbus, OH; Milwaukee, WI; Fort Wayne, IN and Rogers, AR.
- There will be a RFP for Photography for the 2019 Championships. The Board is reluctantly doing this as we have had an association with the current photographer for years. However there were so many complaints about slow delivery, lack of quality and the photographers customer service that the Board feels it must go in a different direction. The RFP will also include a request for itinerant photos from the contest that were previously covered by various sources. It was felt that by having this part of the RFP that NABBA will receive a more consistent and reliable source for "action" photos from the Championship weekend. **ACTION** Jason and Joel will write the RFP with goal of having all proposals in by November 1, 2018 and then awarding a contract soon after that.

6:40 PM

- Randi Bulla announced that the Fall 2019 Board meeting will be held in Huntsville, Alabama on September 20-21, 2019. The group from this city is providing the Board lodging. This will give the Board a chance to check out a potential future venue city.
- Randi also reminded the Board of the April 4, 2019 Board meeting in Fort Wayne and asked that all members attend and stay for the entire meeting.

6:50 PM Recording RFP

Dave Jones reported that the Board received four proposals for audio/visual for the 2019 (2020, 2021 contest renewal) Championships

The four proposals were from:

1. Box 5 (Louisville, KY)
2. Soundwaves (Huron, Ohio)
3. Studio 39 (Fort Wayne, IN)
4. Brasspass,tv (UK)

The Executive Committee had reviewed the proposals before the Board meeting. The EC rejected Studio 39 because the bid was way too high. The EC also did not want to use Soudwaves after the issues of non-delivery of DVD's and failure secure licensing for the 2018 Championships.

Box 5 had presented a very professional proposal and was a known quantity from previous NABBA events. Ultimately the EC recommended brasspass.tv, they had the lowest bid and have many positive European connections and much added value to their bid.

Criteria for Recording Recommendation

Band Satisfaction

- High quality of Recording
- Quick turn-around CDs & DVDs

NABBA

- Low price of Recording
- Licensing Covered
- Positive past relationship with vendor
- Positive advertising and exposure for NABBA

The Board voted 11-0 to use brasspass,tv Their performance will be reviewed after the 2019 Championships. If they did a satisfactory job the Board will renew them for 2010 and 2021.

ACTION Dave Jones will contact each of the 4 companies who presented a proposal and announce the winner and thank all who sent in a proposal

7:05 PM Music Committee report led by Joel Collier

- Joel discussed the process of picking test pieces for the Championships. The committee was actually 3 sub committees that reviewed potential test pieces. The sub committees kept on mind any piece elected as a test piece should not have been recently used as a choice piece in that section. The sub committees were made up of three person panels:
- Championship and Second sections- Jamie Hood, Peter Meechan and Derek Lance
- First and Third sections- Stephan Bulla Dr. Steve Allen and Andrew Wainwright
- Youth sections-Kevin Stees, Amy Bliss and Joel Collier

The test pieces were presented to the Board

Championship

Partita -Wilfred Heaton (PHM Publishing)

First

Another World's Hell -Simon Dobson (Faber Music)

Second

Coventry Variations -Bramwell Tovey (Winwood Music)

Third

Chorale and Toccata -Stephen Bulla (De Haske)

Youth Championship

Renaissance -Peter Graham (SP&S)

Youth First

Lucid Perspectives -Lucy Pankhurst (Prima Vista)*

*This piece is going to print to be ready by the public announcement of pieces. It will have the inscription "Test piece North American Brass Band Association Championship (NABBA) 2019 -Youth 2nd section"

A motion was made by Randi and seconded by Nigel to accept the Music Committee recommendations. Motion passed 11-0

7:40 PM Proposal by Bill Waterman

- Project: National/International Brass Band Calendar
- Purpose: Develop a central calendar that bands from across the country (perhaps all of North America) can advertise their concerts and events. I believe this offers NABBA a chance to expand its mission as a global service organization furthering the brass band movement, helping others in the public or in the field find concerts.

Randi presented the idea to the board in Bill's absence. After some discussion it was determined there is an app. For this purpose. The link to the itunes app is:

<https://itunes.apple.com/dk/app/brass-band-concerts/id1213941709?mt=8>

It was suggested that bands get the app and contribute their concert data into this app. Also posting on social media was encouraged

7:50 PM Workshops and Vendor Placement at 2019 Championships (Randi)

- Randi announced that for the 2019 Championships NABBA will seek and sponsor masterclasses and workshops. These will be held in the Jefferson rooms of the Grand Wayne Center. These session will be held concurrently with other events at NABBA 2019 and participants can chose to attend these when not playing or listening to other bands
- **ACTION** Randi will solicit proposals for masterclasses and workshops for the 2019 championships

8:05 pm Committee Assignments

- Communications – Joel Collier, Chairman, Jon, Jason, Randi, Patrick
- Development/Logistic-Dave Jones, Chairman: Caleb, Anita, Bill, Ron
- Regulatory-Nigel Horne Chairman, Tony, Sarah, Don, Melanie

Committees will meet Saturday afternoon

There was then some discussion about local and region contests and festivals. There was also a discussion on having a regional solo and ensemble contest as perhaps a preliminary to the NABBA Championships. No Action was taken at this time, although this is something all the committees could look into.

It was mentioned by Patrick that we need to involve the brass bands in the Western US more.

8:15 pm the meeting was adjourned for the evening. The Board then moved on to St. John Arena to observe the Ohio State Alumni Band rehearsal. At the meeting the Board greeted NABBA Past-President and original member, Paul Droste, as well as former NABBA Board Member, Diana Herak.

Saturday September 22, 2018

9:09 am the meeting was called back into session by President Randi Bulla

9:10 am financial report from Ron Lutterbie.-Treasurer

- Ron went over the printed financial statement
- NABBA is financially healthy.
- 2018 Solo and Ensemble Contest had net profit of \$1459.00
- 2018 Band Contest had net profit of \$14,785.00
- Year-end Fiscal Year balance of \$65,719.00
- Balances are broken down as of 8/31/2018... \$26,051 Savings and \$39,668 Checking

Some notes from the 2017-2018 Fiscal year

- There was an increase on cost for pianos as we used one more this year
- There was increase in Partner fees to \$10,100.00
- There was an increase in ticket sales to \$9676.00
- Banners were received at no cost as per negotiations with Centre Stage
- Revenue from band entries increased to \$58,900.00

There was then some discussion on the future of the Treasurer's position. It was determined that Ron will stay on as Treasurer in an advisory role and Melanie Ball will assume the role as Assistant Treasurer and learn the ropes from Ron. Ron will continue to review contracts while turning over the date to day financials to Melanie.

Ron will continue to be a member of the Executive Committee and Melanie will not be on the Executive Committee.

9:40 am review of Partners Program by Randi, Caleb and Dave

The 2018 Contest produced mixed results and many lessons learned in the growing Partner program

On the positive side:

- We had more vending Partners than ever before
- Revenues were up.
- Program ads were up
- The new structure of the Partner Program was well received

On the negative side

- There was a lack of transparency and communication among Board members
- Sponsors did not pay in full and on time
- There was confusion among vendors to set-up and location in the Embassy Theatre
- Media arrived late creating stress on program publication
- The raffle was not successful
- Multiple sponsors were unhappy with their location
- Sponsor retention ,not growth was the focus
- Caleb did not share duties well causing him to have too much responsibility

Here are some solutions to negatives

- 2019 Vending will be in the Anthony Wayne ballroom of the Grand Wayne Center not the Embassy. This should be a more satisfactory location for all vendors. This will also ease the load in and load out.
ACTION DAVE
- A timeline of "hard" deadlines will be developed by the Logistics committee **ACTION CALEB**
- No Partner will be allowed to vend unless their fees are paid in full **ACTION CALEB**
- There will be more reaching out to local corporate sponsors **ACTION DAVE and Caleb**
- Clearly communicate the raffle to Sponsors. Have raffle hunt sheets prepared in advance **ACTION CALEB**
- We will develop an on-line electronic Partner application the will be launched at the same time as the band registration **ACTION RON and CALEB**
- There will be several Points of Contact to deal with vendors to help ease the burden **ACTION DAVE ,CALEB, ANITA**
- We will bring back Partner reception on Saturday afternoon. **ACTION Dave** will set this up with the Hilton and Grand Wayne Center
- There **will be a document-able, repeatable process developed in the Partner Program to avoid future pitfalls.**

There will be more discussion of this in the Development/Logistics Committee meeting

10:15 am NABBA 2019 Contest Changes Randi

The event will be three days (This was voted on at the spring meeting)... Friday, Saturday, Sunday, This will allow all groups to perform on the Embassy stage and allow for Workshops and Masterclasses

Ron's committee studied the 3 day event and had these comments and recommendation

- Youth groups will not perform at all on Sunday.
- There were concerns about the attendance at the Sunday session
- There is concern about Friday afternoon band performances...that some bands will not come due to travel and work
- There are challenges to travel late in the day on Sunday including long bus rides that get home late and availability of airline flights.
- Communication of potential playing times in advance will aid each band decision on participation

Scheduling for 2019

After looking at different scenarios, and based on the given constraints, Patrick Herak (our scheduler) recommended the following format for the 2019 contest. **ACTION PATRICK**

Friday

- Adult solo and ensemble events in the morning continuing to early afternoon in GWC
- Youth solo and ensemble events in the afternoon in GWC
- All percussion solo and ensemble events on Friday morning on the Embassy stage
- Section 2 Band in the afternoon on Embassy stage ...this could start as early as 1:30 pm
- Championship band test pieces on Embassy stage in the evening start time TBA
- Solo and Ensemble awards on Embassy stage after Championship bands
- Workshops and Masterclasses in GWC

Saturday

- Youth Bands on Embassy stage in the morning
- 3rd Section Bands on Embassy stage in early afternoon
- 1st section Bands on Embassy stage late afternoon and evening
- Workshops and Masterclasses continue in GWC
- Vendor reception afternoon in Anthony Wayne Ball room
- Youth band awards after (or during break) 1st section bands

Sunday

- Championship Bands Choices pieces on Embassy stage in morning
- All Band awards done by 2:00 pm

Registration Process and deadlines **ACTION TONY RON**

- Online electronic registration to open November 26, 2018
- Early registration deadline January 4, 2019
- Registration deadline January 11, 2019
- NABBA will be proactive in contacting bands who came last year about changes to 2019 contest.
- Partner registration for vending will also open November 26, 2018
- Partner registration will close February 15, 2019

Workshops and Masterclasses

Randi will solicit ideas and presenters for the Workshops and Masterclasses

NABBA will pursue getting Continuing Education Credit process through Purdue Fort Wayne or Ball State University **ACTION DAVE**

12:00 PM LUNCH BREAK

1:20 pm Committee meeting breakout sessions

Regulatory Committee Report (Nigel)

Nigel had sent the rules to Bill (Ichord), member of Rockville who is a lawyer. He made some suggestions on how to revamp the rules. Grouping similar rules together, mainly layout suggestions, with an additional suggestion regarding substitute players.

There was some clarification required on subs so Nigel called Bill to explain what he meant. It was agreed that only 3 substitute players allowed per band and that this does not impact/include the shared players that are currently allowed.

There was a suggestion to file 2 rosters. One at the time of registration, which would be the anticipated final band, and one the Friday of the contest. This was then discussed with full board to be the Friday before the contest (1 week prior)

Committee and Bill agreed to have a draft of new rules document by October 21st, for it to be submitted to the board, approved and ready for registration on November 26th.

Shared players rule remains the same -10% - Which is taken as 3 brass and 2 percussion

It was also discussed how we define a "member of the band".

Many bands have this listed in their bylaws, but it was agreed that a survey would be sent out to the bands to see what they class as a regular member of the band. This helps to check that NABBA organization and NABBA bands are aligned with expectations on band members.

This is not pivotal for right now, but something to work on after NABBA 2019.

It was agreed that only North American Bands can participate in the championships. Non NAM bands can perform, but will be for comments only.

It was agreed that band personnel must be a North American resident to perform at the championships.

Clarification sort from Jon Heaver regarding conductors. It was confirmed that MD does not have to be NAM resident.

There was discussion regarding players performing in multiple ensembles -Nigel should have the name of who submitted this query originally.

The committee discussed limiting players to performing in one ensemble. When discussed with the board it was not deemed necessary to limit people. No decision was taken, and no change for 2019.

10 piece should be renamed as it allows up to 13 players -Work in progress

Score Markup - Continue to measure bar numbers. Cuts in solo and ensemble pieces are fine but need to be clearly marked for the adjudicators

Timings were submitted already by Nigel/Tony

There was a request that soloists and ensembles perform the piece that they registered with, or face a potential penalty - Not deemed necessary in discussion with board.

Nigel wanted to re-iterate that NABBA board member is responsible for timings in the solo/ensemble competitions, not the adjudicator. The judge is not to make ad hoc decisions. If there is a time penalty then the judge will be notified.

There was discussion about how useful judge's tapes are. Some do not like recording them. Some people prefer written comments. It was decided to discuss with bands and adjudicators what they thought to see if this is something that needs change.

There will be a follow up discussion and performance maximum and minimums will be announced

Development Logistics Committee report (Dave)

NABBA 2019

Grand Wayne Center usage

- Wednesday, April 3
Delivery of 4 pianos from Sweetwater to Harrison and Calhoun rooms. (Clete Goenns contact)
Late in day
- Thursday, April 4
Piano tuner tunes 4 pianos before 11:00 am
Pianos available for practice after 11:00 am to 8:00 pm (Steve Bulla coordinator)
Set up for vendors in Anthony Wayne Ballroom (Caleb DeGroot, coordinator)
We will need a diagram of set up by March 29... Deadline for Vendors is Feb 15
Load in and set up of vendors 4:00-8:00 pm
- Friday, April 5
Vendor set up and load in 7:30 am-9:00 am Anthony Wayne Ballroom

Vendor area of Anthony Wayne Ballroom open 9:00 am- 5:30 pm
Jefferson A- Case storage and warmup room open at 7:30 am closes after Masterclasses
Jefferson B- Masterclass area 100 chairs, table and av equipment
Harrison A, B- Solo and ensemble room with Piano. Hardwood floor
Harrison C- Judges and Board lounge
Harrison D, E- Solo and Ensemble room with piano and hardwood floor
Calhoun A- Solo and Ensemble room with piano and hardwood floor
Calhoun C- Solo and Ensemble room with piano and hardwood floor
Piano load out after solo and ensemble contest over about 6:00 pm

- Saturday, April 6
Vendor area open 9:00 am to 6:30 pm
Vendor reception 3:00 to 4:00 pm
Vendor load out 6:30 to 8:30 pm
Jefferson A- Masterclasses until 7:00 pm
Jefferson B- Case storage and warm up area
- Sunday April 7
Jefferson and Harrison rooms available

Embassy usage

Thursday, April 4

- Load in and set up Embassy stage

Friday, April 5

- Lobby NABBA Booth, Banners display
- Fourth floor band case storage will be organized into 4 band areas
- Stage Percussion events am and Bands in afternoon and evening
- Pictures to be done in Indiana Hotel Lobby
- Hoosier room is warm up room

Saturday, April 6

- Fourth floor band case storage will be organized into 4 band areas
- Stage Bands ALL DAY
- Pictures to be done in Indiana Hotel Lobby
-

Sunday, April 7

- Stage-Championship bands
- Fourth floor band case storage will be organized into 4 band areas
- Hoosier room is warm up room
- Tear down and load out during awards

It was suggested that walkie- talkies be used for communications ACTION DAVE

It was suggested to add names to badges

Partner Program

On Line registration to open Nov 26 Close Feb 15

Please see earlier Partner Program review for recommendations and actions

Communications committee (Joel)

- Jon Heaver will do the 2019 NABBA Program
- All Program media should go to Jon Feb15 to 2 weeks before Championships
- Bands will be asked the number of programs they would like to keep down printing costs

- The App was a success in 2018 and will be renewed through Event Mobile and include more ads and Partner information ACTION JOEL
- Social Media.... Joel and Pat will continue to monitor Facebook and twitter pages
- Joel is looking and will actively seek submissions to the NABBA Bridge Included in this will be an “in Memorium “page for deceased NABBA members
- Jason has contacted Jeff Beights of the Old Crown Brass Band. The OCBB has a very impressive web site. www.oldcrownbrassband.org Jeff’s company will take on the project of re designing the NABBA website.

5:30 pm meeting was adjourned by President Randi Bulla

Submitted by
David Jones
NABBA-Secretary
email: nabbasecretary@gmail.com

COMMUNICATIONS (Joel, Chairman)
DEVELOPMENT/LOGISTICS (Dave, Chairman)
REGULATORY (Nigel, Chairman)

4:00 PM Committee Reports

Regulatory Report

